

Graduate School of Sustainability Studies, University of Toyama, Japan  
Global Sustainability Science Program (GSSP)

Master's Course (Admission timeline: April 2023 or October 2023)

Application Guidelines for 2023 admission

# Guide for Application Procedure

# How to Apply

**Application Guidelines for 2023 admission (April or October)**

Graduate School of Sustainability Studies at University of Toyama  
Global Sustainability Science Program (GSSP)  
Master's Course

## *A pathway towards preparing future leaders for the contribution of a sustainable society*

Why study at Global Sustainability Science Program (GSSP)?

The Global Sustainability Science Program offers an interdisciplinary approach to addressing current societal problems by nurturing human resources capacity and formulating strategies for future sustainable pathways.

The master's program focuses on global environmental challenges and societal transformations from a local to a worldwide level through linking social and natural sciences. The program will provide students with a wide-ranging experience of the interlinkages among multiple fields such as economic, social, environmental, cultural, and human aspects of sustainability. From this program, students will learn to develop skills to design and communicate solutions to sustainability challenges and deepen their understanding of the role of sustainability studies in addressing current problems to global change that creates a future pathway as sustainable development experts. Our teaching and research profile combines forward-thinking scientific knowledge across inter- and multidisciplinary academics in the sustainable development of both the social and natural sciences. Through this program, students gain critical thinking and can enhance their problem-solving capacity to contribute to a sustainable and prosperous society.

❑ **Degree awarded:** Master of Sustainability Science

❑ **Duration:** Two years

❑ **Scholarships & funding:**

- ✓ The Global Sustainability Science Program (GSSP) is merit-based, and the eligible students from ASEAN countries will be awarded by Japanese Government (MEXT) Scholarship.
- ✓ The University of Toyama offers privately financed limited scholarships to international students applying for GSSP.

❑ **Admission Overview**

- ✓ Application Period: From 19 December 2022 to 23 December 2022
- ✓ Examination: 25 January 2023, at University of Toyama.

**Note:** In response to the COVID-19 pandemic, the applicant who currently lives abroad and cannot come to the university can take the examination online.

❑ **Contact Information:**

Examination Section of Admissions Office,  
School of Science,  
Academic and Student Affairs Division of Science and Engineering,  
University of Toyama,  
3190 Gofuku, Toyama City, Toyama Prefecture, 930-8555, Japan  
E-mail: rikyoumu@adm.u-toyama.ac.jp



❑ **GSSP WEB site**

<https://www.gss.u-toyama.ac.jp>

If you are considering joining our graduate school, please follow the three steps below.

**【STEP 1】 Download “Student Application Guidelines”**

You can download the guidelines by clicking on **Application Guideline [pdf file]** at:  
<https://www.gss.u-toyama.ac.jp/2022/11/04/1007/?lang=ja>

Please carefully read “Student Application Guidelines” and check the admission requirements.

The Global Sustainability Science Program (GSSP) in the Graduate School of Sustainability accepts applications from all over the world. Japanese proficiency is **NOT** required in this program. The students from a country where their mother language is not English will be required to submit the result of TOEIC/TOEFL or another equivalent test of English proficiency.

# Three steps for joining our graduate school

## 【STEP 1】 Download “Student Application Guidelines”

You can download the guidelines by clicking on **Application Guideline [pdf file]** at:  
<https://www.gss.u-toyama.ac.jp/2022/11/04/1007/?lang=ja>

Please carefully read “Student Application Guidelines” and check the admission requirements.

The Global Sustainability Science Program (GSSP) in the Graduate School of Sustainability accepts applications from all over the world. Japanese proficiency is **NOT** required in this program. The students from a country where their mother language is not English will be required to submit the result of TOEIC/TOEFL or another equivalent test of English proficiency.

## **【STEP 2】 Finding your supervisor**

- The right supervisor-student matching affects your graduate training environment. Please peruse the faculty listing in Student Application Guidelines or our website to determine which faculty have similar research interests to your own.
- You need to contact any and all that are potential supervisors to discuss your research interests prior to completion of the application process. You can directly send your mail to discuss your interest with potential supervisors.
- When you are not aware of a prospective supervisor, the administration office will serve a bridge between you and the faculty.

Please send us a mail as followings:

1. The subject of your mail should be “Asking Matching with a supervisor (GSSP).
2. Attach the file to describe your research interest.
3. List the name of the faculty members who can be expected to be your supervisor(s).

Contact Information:

Examination Section of Admissions Office

E-mail: rikyoumu@adm.u-toyama.ac.jp

### **【STEP 3】 Preparing your application documents**

- You can download all “Application documents” in Japanese / English by clicking on Application documents [zip File] at:

<https://www.gss.u-toyama.ac.jp/2022/05/31/773/?lang=en>

**The required documents are listed at pages 12-13 in the “Student Application Guidelines”.** Please read them carefully and confirm the documents you need to prepare.

- The application documents must reach the university from Monday, December 19 to Friday, December 23, 2022 by 16:00 (JST, GMT+9). We accept all documents only by post. Traceable express mail service is strongly recommended.

Due to our technical reasons, the entrance examination fee payment website does not have full English support. The procedure to obtain a certificate of payment of examination fee is guided step by step on the following slides.





はじめに / Introduction

インターネットによる検定料のお支払い方法等についてわかりやすく説明いたします。  
This section provides easy explanations of how to pay the examination fee, and complete other steps.  
検定料の支払い手続き前に必ずお読みください。  
Be sure to take the time to read this section before payment.

検定料支払申込 / Register

インターネットによる検定料の支払い手続きを行います。 / Fill out the payment form.  
検定料支払い手順は「[こちら](#)」を参照してください。  
Read the Introduction section first.

申込内容の確認・支払・収納証明書の印刷 / Review・Payment・Print

申込内容について閲覧することができます。  
申込のみ行った方はこちらから支払い手続きを行ってください。  
To view details of your completed payment form  
収納証明書はこちらから印刷してください。  
or to print out the Certificate of Payment.  
※試験日以降は確認及び印刷は出来ません。

# Step-by-Step Guide

for your Entrance Examination Fee Payment

Payment of the entrance examination fee can be made online. But you will face some uneasy steps in the payment procedure if you do not understand Japanese. Here is a step-by-step guidance for the procedure. The figure shows the screen of a mobile phone.

Entrance examination fee payment website:  
<https://e-apply.jp/n/toyama-gs-payment/>  
QR code:

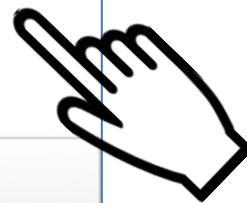


## Step1: Registration

### 1. Register

Please read the introduction.

Then click here to register yourself.



2022/10/25 13:21:04 (JST)

志望先についての情報を正確に入力して、「次へ」ボタンを押してください。

<注意事項>検定料のお支払いは、出願期間内のみお支払いが可能です。

Enter information regarding your desired division, and then click the "Next" button.

<Note> You can pay only during the application period.

志望先の選択 / Category

編入学試験

✓ 大学院入試 (4月入学)

大学院入試 (10月入学)

UTAR program

For technical reasons, the pull-down choices remain only in Japanese.

**Step1: Registration**

**2. Category - Enrollment time**

If you choose to enroll in April (4月), click here.

You can find the figure "4" even if you don't understand the other letters. Easy!

If you choose to enroll in October (10月), click here

Enter information regarding your desired division, and then click the "Next" button.

<Note> You can pay only during the application period.

志

入  
人文社会芸術総合研究  
科（修士課程）

研  
総合医薬学研究科（修  
士課程）

研  
理工学研究科（修士  
課程）

研  
✓ 持続可能社会創成学環  
（修士課程）

研  
医薬理工学環（修士  
課程）

研  
医学薬学教育部（博士  
後期課程）

Category.

。 /Disco Inc. is  
n of this Web site.

### Step1: Registration

#### 3. Category – Graduate school (degree)

You are going to apply to the **Graduate School of Sustainability Studies (Master's Course)**.

Unfortunately, the options in the pull-down menu remain in Japanese. Please click **the fourth option** from the top to choose the Graduate School of Sustainability Studies.

## 入試区分

大学院入試（4月入学）

## 研究科・教育部（課程）

持続可能社会創成学環（修士課程）

## 専攻・コース/course

持続可能社会創成学環

## プログラム/program

志望先を選択してください/Select the Category.

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**Step1: Registration****4. Course**

The Graduate School of Sustainability Studies has only one option to choose the course. Just click the option the pulldown shows.

## 研究科・教育部（課程）

持続可能社会創成学環（修士課程）

## 専攻・コース/course

持続可能社会創成学環

## プログラム/program

グローバルSDGsプログラム

社会データサイエンス  
プログラム✓ グローバルSDGs  
プログラム**Step1: Registration****5. Program**

You are going to apply to the **Global Sustainability Science Program** of the Graduate School of Sustainability Studies (Master's Course).

Please click the second option from the top to choose the **Global Sustainability Science Program**.

専攻・コース/course

持続可能社会創成学環

プログラム/program

グローバルSDGsプログラム

受付区分

✓ 大学院入試 (一般入試)

大学院入試 (社会人特別入試)

大学院入試 (推薦入試)

### Step1: Registration

#### 6. Admission Examination Classification

The **Global Sustainability Science Program** has Three types of examination.

From the top of the pull-down menu in Japanese

1. General Admission Examination
2. Special Admission Examination for Working Adults
3. Admission Examination with Recommendation

Click on the examination type you choose.

**Step1: Registration**  
**7. Applicant Information**

住所 / Current Address

日本国内か日本国外かを選択してください  
Please select either Japan or Outside of Japan.

- 日本国内/Japan
- 日本国外/Outside of Japan



住所 日本国内  
Address in Japan

郵便番号  
Postal Code

-

数字は半角で入力してください。  
Enter the number in half-width.

都道府県  
Prefecture

海外住所  
Address outside Japan

郵便番号  
Postal Code

マンション等[号室]・様方等  
Address1

Apartment, Street

Here should be building/apartment/suite number and the street name

丁目・番地・町域名  
Address2

City

Here should be The city / state name

市区町村・都道府県・国名  
Address3

Country

Here should be the country name

You will get your payment processing number.

Please notice your payment has not completed yet.

Scroll down and click on "Continue".  
You will receive an e-mail. Then go to the website again  
<https://e-apply.jp/n/toyama-gs-payment/>



富山大学

← トップページ / Top

お申込みありがとうございます。  
「引き続き支払う」ボタンを押し、お支払いの手続きに進んでください。

Thank you for your registration.  
Press the "Pay" and proceed to payment procedure.

**受付番号 / Payment Processing Number**

**220814772867**

**注意：**  
登録はまだ完了していません。  
支払手続案内メールに記載のURLまたはトップページの「申込内容の確認・収納証明書の印刷」からログインし手続きを進めてください。





## はじめに / Introduction

インターネットによる検定料のお支払い方法等についてわかりやすく説明いたします。

This section provides easy explanations of how to pay the examination fee, and complete other steps.

検定料の支払い手続き前に必ずお読みください。

Be sure to take the time to read this section before payment.

## 検定料支払申込 / Register

インターネットによる検定料の支払い手続きを行います。 / Fill out the payment form.

検定料支払い手順は「[こちら](#)」を参照してください。

Read the Introduction section first.

## 申込内容の確認・支払・収納証明書の印刷 / Review · Payment · Print

申込内容について閲覧することができません。

申込のみ行った方はこちらから支払い手続きを行ってください。

To view details of your completed payment form

収納証明書はこちらから印刷してください。

or to print out the Certificate of Payment.

※試験日以降は確認及び印刷は出来ません。

### **Step2: Payment**

Now you are going to step forward to the payment procedure by your credit card.

#### **1. Click on "Review · Payment · Print."**

Click Here

お支払い内容 / Payment Information

受付番号 / Payment Processing Number	220814772867		
受付日時 / Date / Time processed	2020年4月1日 10時00分00秒		
検定料 / Payment of Examination fee	30,000 円		
決済種別 / Payment Information	クレジットカード決済	コンビニエンスストア決済	コンビニエンスストア セブン-イレブン決済
払込手数料 / Handling fee	1,018円	770円	770円
合計金額 / Total amount	31,018円	30,770円	30,770円

申込状況

出願申込ステータス / Application status

お支払い手続きへ進む / Proceed to the payment

Click Here

以下の手順で「収納証明書」を印刷し、他の出願書類と併せて出願期間内に届くよう書留速達郵便で送付してください。  
 ※出願書類の郵送先は学生募集要項を参照してください。  
 ※決済後に収納証明書の印刷が可能となります。  
 Follow the procedure below to submit application materials with application documents.  
 Note: You will be able to print payment detail after completing the payment.

■ 収納証明書 / Print Forms  
 「収納証明書(PDF)」の表示からダウンロードし、各様票をA4サイズで印刷してください。  
 ※この時「ページ処理」での、ページの拡大/縮小は「なし」、自動回転と中央配置にチェックを入れて印刷すること  
 「用紙に合わせる・大きいページを縮小」などとした場合、正式に受付られないことがあります

Download the payment form from the "View the payment form(PDF)" tab, and print each form on A4 size paper.  
 Note: Under "Page Processing," select "None" for the page magnification/reduction options, and check the boxes for automatic rotation and center-of-page placement before printing.  
 If you select options such as "Reduce page size to fit paper," your application may not be admissible.  
 \*PDFが表示できない方はAdobe Readerを取得してください

Note: If you cannot view PDF documents, download and install [Adobe Reader](#).

支払期限 / Payment deadline(Japan Standard Time) 2020年4月4日 23時59分59秒

**Step2: Payment**

**2. Check payment amount**

You can pay by your credit card.

In this case, the amount of your payment including handling fee is shown here.

Click "Proceed to the payment".

2020/04/01 10:00:11 (JST)

### お支払い内容 / Payment Information

次の支払い期限までに、ご希望のお支払い方法より、お支払いください。  
 お支払い期限は、申込日を含め4日間ですが、出願期間締切日3日前からの申込みの場合、**出願締切日の23時59分まで**となりますので注意してください。  
 Please choose your preferred method of payment and make your payment by the deadline indicated below.  
 The payment deadline is 4 days including the application date, but in the case of application from 3 days before the deadline of application period, please note that it is up to 23:59 of application deadline date.  
 支払期限までお支払いがなされないときは、お申込みは自動的に取り消されます。  
 If payment is not received by the deadline, your data will be automatically deleted.

支払い期限 / Payment deadline (Japan Standart Time)	2020年4月4日 23時59分59秒		
決済種別 / Payment Information	クレジットカード決済	コンビニエンスストア決済	コンビニエンスストア セブン-イレブン決済
支払い金額 / Payment amount	31,018円	30,770円	30,770円

### クレジットカードによるお支払い / Credit Card Payment

次のボタンをクリックし、お支払手続きにお進みください。



### コンビニエンスストアでのお支払い

次のボタンをクリックし、お支払手続きにお進みください。



希望する支払方法を選択し、クリックする。

## Step2: Payment

### 3. Click “Credit Card”

Please pay by your credit card.  
 VISA and Mastercard are acceptable.

You will receive an e-mail to announce that you completed your payment. Keep the receipt number. You will use it for the next step.



## はじめに / Introduction

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Be sure to take the time to read this section before payment.

## 検定料支払申込 / Register

インターネットによる検定料の支払い手続きを行います。 / Fill out the payment form.

検定料支払い手順は「[こちら](#)」を参照してください。

Read the Introduction section first.

## 申込内容の確認・支払・収納証明書の印刷 / Review · Payment · Print

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To view details of your completed payment form

収納証明書はこちらから印刷してください。

or to print out the Certificate of Payment.

※試験日以降は確認及び印刷は出来ません。

### Step3: Download and print “Payment Certificate”

#### 1. Log-in with the receipt number

When you get the receipt number, go back to the Entrance examination fee payment website:

<https://e-apply.jp/n/toyama-gs-payment/>

QR code:



**Click here and log in with the receipt number.**

お支払い内容 / Payment Information

受付番号 / Payment Processing Number	220814772867
受付日時 / Date / Time processed	2020年4月1日 10時00分00秒
検定料 / Payment of Examination fee	30,000 円
決済種別 / Payment Information	GMO-PGマルチペイメント
払込手数料 / Handling fee	1,018 円
合計金額 / Total amount	31,018 円

申込状況

出願申込ステータス / Application status

支払済み / Payment completed.

[収納証明書\(PDF\)の表示 / View the payment certificate \(PDF\)](#) Click Here

以下の手順で「収納証明書」を印刷し、他の出願書類と併せて出願期間内に届くよう書留速達郵便で送付してください。  
 ※出願書類の郵送先は学生募集要項を参照してください。  
 ※決済後に収納証明書の印刷が可能となります。  
 Follow the procedure below to submit application materials with application documents.  
 Note: You will be able to print payment detail after completing the payment.

**■ 収納証明書 / Print Forms**  
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 ※この時「ページ処理」での、ページの拡大/縮小は「なし」、自動回転と中央配置にチェックを入れて印刷すること  
 「用紙に合わせる・大きいページを縮小」などとした場合、正式に受付られないことがあります

Download the payment form from the "View the payment form(PDF)" tab,  
 and print each form on A4 size paper.  
 Note: Under "Page Processing," select "None" for the page magnification/reduction options, and check  
 the boxes for automatic rotation and center-of-page placement before printing.  
 If you select options such as "Reduce page size to fit paper," your application may not be admissible.  
 \* PDFが表示できない方は [Adobe Reader](#) を取得してください

Note: If you cannot view PDF documents, download and install [Adobe Reader](#).

**Step3: Download and print**  
**“Payment Certificate”**

**2. Download the payment certificate.**

## 申し込み明細

支払日時 2020年03月30日 17時38分14秒 お支払い金額 (税込)31,018円

お客様氏名 富山 太郎  
お客様電話番号 076-445-6100  
受付番号 220814772867

お支払い後の返金はお受けできません。お支払い内容に関しては下記お取引先に直接お問い合わせください。

お問い合わせ先： 運用会社 株式会社ディスコ  
「学び・教育」出願・申込サービスサポートセンター  
0120-202079 (24時間受付)

受付番号 220814772867  
学校名 富山大学大学院 (収納)  
申込内容 大学院入試 (一般入試)

( 切 り 取 り )

富山大学大学院 (収納)	収納証明書
Toyama-u_payment	30,000円
氏名: トヤマ タロウ	様
電話: *****	

( 切 り 取 り )

Cut out this section

### Step3: Download and print "Payment Certificate"

### 3. Print and paste the payment certificate.

Please cut out this section and paste it on the designated form.

This is the payment certificate.

This is an essential certificate to submit in the package of application documents.

To avoid unexpected delivery problem, please keep the PDF file of your payment certificate till the day you take exam. Good luck!

受験番号 ※

※印欄は記入しないでください。  
Do not write anything in the ※ marked blank.

### 収納証明書貼り付け台紙

Application Fee Payment Receipt pasting sheet

受付番号 \_\_\_\_\_  
Receipt number \_\_\_\_\_  
※入学検定料支払サイトの受付番号を記入してください。  
Please enter the receipt number of the application fee payment site.

(「収納証明書」貼り付け欄)  
Paste your "application fee payment receipt" in this box.  
「収納証明書」をはがれないように貼ってください。  
Please paste your "application fee payment receipt" in this way that it does not peel off.

志望プログラム \_\_\_\_\_ プログラム  
Academic program to apply for \_\_\_\_\_

氏 名 \_\_\_\_\_  
Applicant name \_\_\_\_\_

91 / 133

Paste it here

